

EMERGENCY TELEPHONE SYSTEM BOARD MEETING April 20, 2006

D.C. Art Weber, Chairman, called the McHenry County Emergency Telephone System Board to order April 20, 2006, at 9:04 AM at the Woodstock Police Department for a regular meeting.

MEMBERS IN ATTENDANCE: D.C. Art Weber, Chairman, Chief Andy Oparyk, Chief Ken Rydberg, Chief Jim Saletta, D.C. Dennis Harris, Captain Dave Shepherd, Sgt. Bob Harper, Sgt. Dick Johns, Sgt. Jim Molnar, and John Shay.

MEMBERS ABSENT: Sgt. Rich Solarz and Director Barry Valentine.

STAFF IN ATTENDANCE: Tiki Carlson, 9-1-1 Coordinator, Wileen Peterson, Admin Specialist, Robin Gibbs, Admin Specialist.

VISITORS: Mary Christiansen, ALPFD; Pat McCarthy, MCSO; Denise Wills, Huntley PD; Deb Palmsiano, Crystal Lake Police Department.

ADDITIONS OR CORRECTIONS TO THE MINUTES: None

MOTION: by Captain Shepherd, second by Sgt. Harper, to accept the March 16, 2006, minutes. All members present voted AYE. Motion passed.

CORRESPONDENCE: Requests for air cards by MCSO for Detectives (3), Huntley (1) also for Detectives.

TREASURER REPORT: The Treasurer's report was submitted. Balance as of March 31, 2006, was \$2,283,778.69 in the General Account.

MOTION: by John Shay, second by Chief Saletta, to accept the Treasurer's Report as submitted and place on file for future audit. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Oparyk, Rydberg, Saletta, Shepherd, Shay, and Weber. Members voting NAY: none. Motion passed.

BILLS: Board members reviewed the bills.

MOTION: by John Shay, second by Chief Oparyk, to approve the 290001 expenditures in the amount of \$109,941.50 and 290100 expenditures in the amount of \$378.00, for the month of March. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Oparyk, Rydberg, Saletta, Shepherd, Shay, and Weber. Members voting NAY: none. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: No report

TECHNICAL: No report

PERSONNEL: No report

TRAINING: A "refresher" training session will be planned in the upcoming months for Records Clerks. Wileen will advise dates when they are scheduled.

PSAP: No report

GRANT WRITING: No report

DISCUSSION:

MCSO and Huntley PD have submitted requests for MDB and Air Cards. MCSO is requesting 3, and Huntley is requesting 1 for Detectives.

MOTION: by Chief Rydberg, second by Deputy Chief Harris, for MCSO and Huntley to acquire the requested licenses and air cards. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Oparyk, Rydberg, Saletta, Shepherd, Shay, and Weber. Members voting NAY: none. Motion passed.

There is question about the number of desktop licenses for Field Reporting that will be distributed to each agency. After a lengthy discussion;

MOTION: by Chief Rydberg, second by Captain Shepherd, to allow "larger" agencies 5 desktop licenses, and 2 for the "smaller" agencies for the time being. A technical committee meeting will be held to explore the mechanism of distribution for future licenses. All members present voted AYE. Motion passed.

INFORMATION ITEMS:

MOTION: by Sgt. Molnar, second by Captain Shepherd, to adjourn. All members present voted AYE. Motion passed.
Meeting adjourned at 9:34 AM

**The next meeting is Thursday May 18, 2006
9:00 AM at Woodstock Police Department**

Coordinator's Report for April 20, 2006

HTE APPLICATIONS-

- ❖ HTE sent out Sue Dumas to assist in clearing up the Field Reporting issues that were still looming. After a day of admin setup, we held a 2 day refresher workshop for the 13 agencies interested in using Field Reporting. All agencies brought one or two laptops to be set up prior to training, and that proved to be beneficial to the flow of the training. All agencies were able to create, retrieve, and send reports all the way into the CRIMES application. The next step is getting the LAN connections (or VPN) set up in the police departments. There needs to be discussion about the number of clients that are loaded at each agency.
- ❖ The AS/400 RoleSwap issue is pending. The data replication is functioning correctly; however, there are still a few bugs that need to be straightened out. IMB is working with Matt Staddler on a few fixes.
- ❖ On April 7th, an email went out to all agencies regarding the issues we've had over the past few weeks. It seems as though we are back on track, and again request anyone to contact the office via email with outstanding requests.

PSAP/911-

- MCSO and Woodstock have not gone live yet. MCSO is working on training, and Woodstock is doing some maintenance to their in house phone system that needs to be completed prior to moving forward with Plant.
- A few agencies have made requests for phone lines to be installed, as they are ordering the 9-1-1 Ringdown phones. Please remember to forward the requested information to the 9-1-1 office, as we are keeping a file on all agency requests.
- A few PSAP's have been experiencing numerous repeat problems with their 9-1-1 system. Most recently Marengo had a system card replaced that will fix the auto reset of the system. Harvard continues to lose volume in their headsets, and McHenry is experiencing issues with not recording the phone positions. Wileen and I had a day long meeting with Bob Hahn yesterday, and he is aware of the problems.

NETWORK / VERIZON-

- ✓ Bob McCallum has moved the necessary applications to the new server. Qrep Web is the final application needing to be moved, and that is scheduled for this morning.
- ✓ Spring Grove PD has connected via T1 to our network. The set up was completed earlier this week.

CORRESPONDENCE-

- Requests for Aircards.

MISCELLANEOUS INFORMATION –

- ❖ Julie and I met with McHenry County GIS and discussed future plans in regards to sharing of information. Nicole and Julie will be working together to develop a plan of updating records, and how the data will be migrated. If your city or village is requesting map data, it will be distributed by the McHenry County GIS department rather than the 9-1-1 office. They will keep record of who has received the data.